



**West Bengal Housing Infrastructure Development Corporation Limited
(A Govt. of West Bengal Undertaking)**

HIDCO BHABAN, 35-1111, Biswa Bangla Sarani, 3rd Rotary, New Town, Kolkata-700156
Telephone No. (033) 2324-6037/38, Fax: (033) 2324-3016
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**NOTICE INVITING EXPRESSION OF INTEREST FOR ALLOTMENT OF SHOP NO. 12
FOR SELLING "MISTI" AT MISTI HUB OF ECO PARK, GATE NO. 3, NEWTOWN, KOLKATA.**

Memo No:489/HIDCO/Admn-3330/2017(Part-V)

Dated: 19/02/2021

An Expression of Interest (EOI) for renting out the shop no. 12 measuring about 64 sq.ft. on rotation basis for selling "Misti" at 'MISTI HUB' at Eco Park, New Town, Kolkata, on monthly License fee basis, is hereby invited only from the branded sweet makers.

A. General Terms and Conditions of bid:

1. The bidder shall utilize the space of shop no. 12 measuring about 64 sq.ft. to sell "Misti" under their respective brand names and packaging but the outer packaging will have the name and logo of the Government to be decided later.
2. The eligible bidders should be a brand of repute and in operation with at least one shop of repute as on 01/01/2021 and must be in operation for at least past 25 years. Innovative outlook and utilization of modern technology for preparation of sweets will be treated as added qualification. Selection will be done by an expert committee depending upon the presentation by the applicant.
3. The decision of the expert committee is final and binding upon the bidders.
4. The bidders should be in running condition as on the date of submission of the bid.
5. Bidder, if found eligible, will only be provided space on rent for a terms of 11 months.
6. The bidders who have been allotted shops by HIDCO for running business within Misti Hub will not be allowed to participate.
7. The selected bidder will bring their products and other snacks from their factory for sale and there will be no cooking on direct fire. However, use of electrical heating equipment like OTG, microwave oven etc. may be allowed.

8. The cost of outer carry bag bearing the name and logo of the project will have to be shared amongst all the selected bidders.
9. The entire arrangement should be in pollution free manner. In case of any deviation, the contract shall also be liable to be cancelled.
10. Sufficient fire safety measures should be arranged by the selected bidder and the selected bidder should obtain Fire License Certificate, if required.
11. The food items should have nutritious value and may be inspected daily by the concerned authority.
12. The selected bidder shall be bound to comply with the requisition and direction of the WBHIDCO's authorized representative(s).
13. The selected bidder will be solely responsible for all payments and observance and compliance of relevant provision of laws/rules/regulations etc. in respect of his employees and running the business. WBHIDCO authority or his authorized representatives will have no liabilities whatsoever with regard to such statutory compliances and payments.
14. Bid is to be submitted in sealed covers addressed to General Manager (Administration) at his office of HIDCO BHABAN, Premises No.-35-1111, Biswa Bangla Sarani, New Town, Kolkata-700156.
15. Last date and time for submission of bid/offer by the intending participants is on 25/02/2021 up to 2.00 P.M in the Tender Box kept in the office chamber of General Manager (Administration), WB HIDCO Ltd.
16. Bids will be opened on 25/02/2021 after 3.00 P.M. at the Conference Hall of WBHIDCO Ltd. The bidders or their authorized representative may remain present at the time of opening the bid.
17. The successful bidder will have to start his business within 15 (fifteen) days from the date of issuance of Letter of Acceptance (LOA).
18. Sub-leasing, sub-letting of the space will not be allowed.
19. The successful Bidder himself shall have to procure all materials/items required for running the business and will run the business by their own employees. No material will be issued by WBHIDCO Ltd.
20. WBHIDCO Ltd. reserves the right to accept or reject any offer without assigning any reason whatsoever. In case of cancellation, no liability will be incurred by WB HIDCO Ltd.

21. No offer will be entertained if received through Post / Courier after 2.00 P.M. on 25/02/2021.
22. The upfront payment of License fee will have to be paid on monthly basis. The License fee is payable from the date of possession of the space.
23. The License fee for the allotted space will be calculated at the rate Rs.54/- (Rupees fifty four only) per square feet per month. No change in the amount of payment will be considered in any way after finalization of the bid.
24. Conditional E.O.I will not be accepted and shall be deemed as informal.
25. Before submitting any offer, the intending Bidders should make themselves acquainted thoroughly with the prevailing local conditions by way of actual inspection of the site and no claim whatsoever will be entertained after finalization of the bid.
26. The selected Bidder will have to enter into an agreement with WBHIDCO Ltd. within 15 (Fifteen) days from the date of issuance of LOA.
27. The space will be allotted on rotation basis for 11-month term, which may be extended further if considered satisfactory by the authority of WBHIDCO Ltd., depending on availability/choice.
28. The agreement can be terminated in case of irregularities/under-performance/non-payment of upfront monthly License fee/suppression of facts by giving a written notice of 10 (ten) days.
29. The bidder will have to bear maintenance charge of internal cleaning.
30. The maintenance/electricity charges will have to be paid by the bidder as pro-rata basis.
31. GST at the applicable rate will have to be paid along with monthly License fee by the successful bidder.

B. BID Documents

1. The participant Bidders must submit their bid /offer in 02 (two) separate sealed envelopes i.e. Packet (A) and Packet (B). On every packet, the name of the Bidder has to be written clearly. All the two packets must be super scribed "Proposal for allotment of space for "Misti" at 'MISTI HUB' of Eco Park, New Town, Kolkata" along with memo no. of this EOI and addressed to General Manager (Administration), WBHIDCO Ltd. at his office on the sixth floor of HIDCO BHABAN, Premises No.35-1111, Biswa Bangla Sarani, 3rd Rotary, New Town, Kolkata-700156.

2. Packet (A) will contain Earnest Money Deposit amounting to Rs.10,000.00 drawn on any Nationalized Bank in the form of Bank Draft in favour of WB HIDCO Ltd payable at Kolkata. Without submission of the EMD, the application will be considered summarily cancelled. EMD of unsuccessful Bidders will be returned in due course.
3. Packet (B) will contain **(i)** application super scribing memo no. and date of this EOI indicating name and address of the Bidder, **(ii)** Copy of valid PAN issued by the Income Tax Deptt., Government of India, **(iii)** Valid GST registration no., if any.
4. All the above sealed covers should be put in a bigger sealed cover and must be super scribed "Proposal for allotment of shop no. 12 for selling "Misti" at 'MISTI HUB' of Eco Park, New Town, Kolkata" along with memo no. of this EOI and name & address of the bidder and addressed to General Manager (Administration), WBHIDCO Ltd. at his office on the sixth floor of HIDCO BHABAN, Premises No.35-1111, Biswa Bangla Sarani, 3rd Rotary, New Town, Kolkata-700156.
5. Bid offer has to be submitted on the letter head of the Bidder signed by the Bidder himself or authorized representative of the Bidder, who will also sign all documents in the bid.
6. All the documents submitted by the bidder are also to be signed by the Bidder himself or authorized representative of the Bidder.
7. The offer will remain valid for 3 years from the date of submission.
8. The Bidder should be technically sound and eligible to participate in the bidding.
9. Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the Bidder or his/her authorized representative without which the bid/offer may be informal.



General Manager (Administration)

Memo No: 489/1(6)/HIDCO/Admn-3330/2017

Dated: 19/02/2021

Copy forwarded for information and necessary action to :

1. Chief Executive Officer, NKDA
2. Addl. Chief Engineer, WBHIDCO
3. Chief Finance Officer, WBHIDCO
4. Curator, Eco Park
5. PS to Chairman, WBHIDCO
6. PA to Joint Managing Director, WBHIDCO



General Manager (Administration)